

CLINICAL AND EDUCATIONAL RESOURCE CENTER

UNIVERSITY OF ROCHESTER SCHOOL OF NURSING

Helen Wood Hall • Room 1W142 • 585-275-5913
Margaret Miller, Administrator • Room 1W138 • 585-275-0535

SKILLS LAB USAGE POLICY

The Skills Labs (Rooms 1W307 and 1W309) are intended to provide nursing students with up-to-date and useful equipment for practicing techniques and procedures learned in a classroom setting. The CERC's primary goal in the Skills Labs is to ensure that students are able to take advantage of the Labs and the equipment therein as much as needed and with maximum convenience and utility.

General Terms. Students are permitted and encouraged to practice in the Skills Labs during their own free time during CERC hours. While in the Labs, students are allowed to use the equipment that is already out and ready to use. Students should not enter the Skills Lab equipment closet to find equipment, nor should they search the cabinets and closets in the Skills Labs themselves. If a piece of equipment is missing and needed, students should call the CERC desk (x55913) from the phone in room 1W307 or should return to the CERC desk to ask for assistance from CERC staff. Certain equipment, specifically Assessment Kits and Otoscopes, are permanently housed in the Labs and are not to be removed from the Lab. A student who wishes to check out such an item should refer to the CERC desk, where supplies of equipment are available for home checkout. Improper removal of any item from the Skills Labs and from Helen Wood Hall will be considered a violation of CERC policy and theft from the School of Nursing.

Sign-In. Students who choose to practice in the Skills Labs are required to have themselves scanned in at the CERC desk with their University ID; students who do not sign in at the CERC will be unable to enter the Labs. Students are prohibited from allowing entry into the Skills Lab to other students who have not signed in. Students are expected to remind other students who have not properly signed in to return to the CERC to do so.

Cleanup. While students are encouraged to maximize their use of the Skills Lab, they will be held responsible for the condition in which the Labs are left. Students are expected to leave the Labs in the same condition as when they entered. Beds should be straightened and lowered, curtains pushed back, equipment sorted and put away, and any other measures taken to return the Labs to their original condition. If the Labs are in a disorderly condition when students initially enter, those students should inform the CERC immediately so as to avoid being held responsible. The CERC will examine the sign-in sheet and assign responsibility accordingly.

Disciplinary Measures. If the Labs are found in an unacceptable condition, the CERC will assign responsibility to those whose names were logged in during the given time. A warning will be given after the first infraction to those involved. Should the infractions continue with the same individuals responsible, their names will be monitored by CERC staff and forwarded to the appropriate program director and/or faculty member.