

CLINICAL AND EDUCATIONAL RESOURCE CENTER

UNIVERSITY OF ROCHESTER SCHOOL OF NURSING

Helen Wood Hall • Room 1W142 • 585-275-5913
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CERC COMPUTER LAB AND VIEWING ROOM POLICY

General Terms. All students of the School of Nursing are allowed access to the CERC Computer Lab and Viewing Room for academic activities. Students are encouraged to utilize the rooms for such purposes on the condition that they adhere to the following stipulations:

1. Food and drink are not allowed in the Computer Lab or in the Viewing Room under any circumstances. Students found with food in the Rooms will be asked to leave and may only re-enter once the food has been disposed of.
2. Printing in the Computer Lab is free. Students are expected, in order to maintain this service, to exercise restraint in their printing activities. Unnecessary, excess, or recreational printing outside of academic purposes is considered an abuse of Computer Lab privileges. Blank paper is not to be taken from the Computer Lab for personal use.
3. Students who utilize the Computer Lab and Viewing Room are expected to maintain a clean working space for themselves and for those who come in after them. Upon leaving the rooms, students are to clean up after themselves, including disposing of trash and unwanted papers in the proper receptacles provided, and to check for personal property left behind, including disks, notebooks, CDs, and USB devices.
4. The introduction of unauthorized persons into the Computer Lab is not allowed under any circumstances. The use of the Computer Lab and the Viewing Room is reserved for School of Nursing students, faculty, and staff only. Sharing a username and/or password for use by an unauthorized person is expressly forbidden and is considered a severe violation of Computer Lab privileges. Students are expected to log off their usernames when finished in the rooms to ensure that the account may not be used by any other person, authorized or not.
5. Students using the TV equipment in the Viewing Room are expected to turn off all devices when finished and to promptly return all materials to the CERC desk. Materials, such as DVDs and video cassettes, and equipment, such as headphones, are not to be left unattended in the Viewing Room.

Responsibility and Consequences. The preceding conditions are in place to guarantee equal and legitimate access to the CERC's Computer Lab and Viewing Room resources and to optimize each user's session in these rooms. Any violation of the terms listed above may result in disciplinary measures up to and including loss of Computer Lab privileges. CERC staff retain the right to determine what actions constitute such a violation.