University of Rochester School of Nursing
CENTER FOR LIFELONG LEARNING

RNFA Program Requirements Checklist

☐ Online Course application/Consent
☐ Notice of Health Examination/ Immunization Form
☐ Proof of health care insurance (Company name and Policy #)
☐ Copy of current RN or NP license and/or registration
☐ Copy of CNOR Certification or NP certification
☐ BLS or ACLS certification
☐ Curriculum Vitae/Resume
☐ Photograph

☐ ☐ Two letters of recommendation from an OR manager or nursing peer, that validate:
  1. Proficiency in the role of scrubbing, circulating or first assisting
  2. One's ability to perform effectively in stressful and emergency situations
  3. One's ability to perform effectively and harmoniously as a team member
  4. One's ability to perform effectively as a leader

☐ Letter of agreement from Board Certified Surgeon to act as a preceptor
☐ Copy of malpractice insurance policy verifying coverage "in the role of RN First Assistant student" (If required by placement agreement)
☐ Placement Information Sheet

You will receive instruction on this once your application has been reviewed:

☐ University of Rochester Non-Matriculated Registration Form/Financial Statement
☐ Payment or Tuition Reimbursement Form